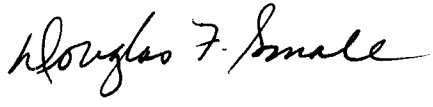


TRAINING AND EMPLOYMENT NOTICE	NO. 45-08
	DATE May 26, 2009

TO: STATE WORKFORCE AGENCIES
STATE WORKFORCE LIAISONS

FROM: DOUGLAS F. SMALL 
Deputy Assistant Secretary

SUBJECT: Recovery Act Performance Accountability Forum

1. Purpose. To announce a national technical assistance forum on the American Recovery and Reinvestment Act of 2009's (Recovery Act) performance accountability reporting for the Workforce Investment Act (WIA) title IB and Wagner-Peyser Act programs, including the Reemployment Services grants, the Trade Adjustment Act, and National Emergency Grants (NEG's).

This forum is intended to introduce and clarify the performance reporting changes under the Recovery Act as they relate to these programs and will provide an opportunity for state and local staff to review current Employment and Training Administration's (ETA) guidelines for performance accountability reporting under the Recovery Act programming.

Another feature of the forum will be an important opportunity to continue a national dialogue on building a future workforce investment information system that is comprehensive and integrated enough to support the program management, policy development, and decision-making needs of the workforce system's key stakeholders.

2. Background. The Recovery Act funds are to supplement existing and regularly funded WIA and Wagner-Peyser Act program resources. Training and Employment Guidance Letter 14-08, "Guidance for Implementation of the Workforce Investment Act and Wagner-Peyser Act Funding in the American Recovery and Reinvestment Act of 2009 and State Planning Requirements for Program Year 2009," emphasized the importance of integrating the two funding sources to achieve the desired outcomes of the programs, i.e., to increase employment and training services that will assist workers most directly affected by the current economic downturn and to connect such workers with the labor market. Performance reporting requirements will reflect this intent.

3. Target Audience. Individuals who work in the publicly-funded workforce systems at the state and local level are the targeted audience for this forum. Recognizing that states are the natural providers of technical assistance to local grantees, states may want to consider sending training teams to these sessions, and such teams should have representation from each of the covered program areas. We *strongly recommend* that states encourage local area professionals to attend as everyone should consider attendance as a strategic investment in the state's

workforce system. Program administrators and staff responsible for performance management pertaining to the Wagner-Peyser Act, Jobs for Veterans' state grants, WIA, NEGs and TAA programs should attend these sessions.

4. **Date and Location.** Details on the location and date of the Forum are as follows:

Wednesday, June 17 and Thursday, June 18, 2009
Renaissance Harbor Place Hotel
202 East Pratt Street
Baltimore, MD 21202
410-547-1200

A block of rooms has been reserved at the hotel under the group name **ETA Performance & Reporting Forum**. Attendees are responsible for making their own hotel reservations. Attendees must provide a major credit card when making reservations to guarantee arrival. Room and tax charges, along with all incidental charges, are the responsibility of each individual and must be paid upon departure. (Please note that conference registration is separate from registration at the hotel; attendees must register for the conference and make their own hotel reservations.)

5. **Conference Registration.** Please visit: <http://www.branchassoc-registration.com> to register for the conference or fax a completed registration form to Janice Poleon of Branch Associates, Inc., at 215-731-9987. The draft agenda and workshop descriptions may be found on this Web site. Since space is limited, interested persons are encouraged to register as soon as possible. **There is no registration fee.**

6. **Action Requested.** State Workforce Agencies should share this Notice with state and local program administrators representing each of the covered program areas.

7. **Inquiries.** Questions regarding this Notice should be directed to the regional performance specialist in your ETA Regional Office.

Attachment: Draft Agenda



U.S. Department of Labor
Employment and Training Administration

American Recovery and Reinvestment Act Performance Accountability Forum



RECOVERY.gov

June 17 - 18, 2009 Baltimore, Maryland

DRAFT AGENDA

Date	Time	Activity						
Day One, June 17, 2009	7:00am – 8:30am	Registration (Maryland Foyer 5 th Floor)						
	8:30am – 8:45am	Welcome – Opening Remarks						
		Maryland Ballroom B & C 5 th Floor						
	8:45am – 10:15am	American Recovery and Reinvestment Act (ARRA) Fundamentals						
		Maryland Ballroom B & C 5 th Floor						
	10:15am – 10:30am	Break						
	10:30am – 12:00pm	Performance Accountability Reporting for the Recovery Act						
		Maryland Ballroom B & C 5 th Floor						
	12:00pm – 1:30pm	Lunch (<i>on your own</i>)						
		Break Out Sessions						
1:30pm – 3:00pm	National Emergency Grants Services	The WIA Youth Program	Veterans' Priority of Service	Back to Basics	Recipient Reporting Requirements for the ARRA	Simple Ways to Improve Your Reporting	This is Trade	
3:00pm – 3:15pm	Break (Maryland Foyer 5 th Floor)							
3:15pm – 4:45pm	Intro to ETA Programs	National Emergency Grant Reporting Basics	Data Tools to Improve your Performance	TAA Reporting	Data Validation Primer	Services 101		



U.S. Department of Labor
Employment and Training Administration

American Recovery and Reinvestment Act Performance Accountability Forum



RECOVERY.gov

June 17 - 18, 2009 Baltimore, Maryland

DRAFT AGENDA

Date	Time	Activity						
Day Two, June 18, 2009	8:30am – 8:45am	Welcome and Reflections on Day One Maryland Ballroom B & C 5 th Floor						
	Break Out Sessions							
	8:45am – 10:15 am	Intro to ETA Programs	National Emergency Grants Services	Data Tools to Improve your Performance	The WIA Youth Program	Back to Basics	Data Validation Primer	This is Trade
	10:15 am – 10:30 am	Break						
	10:30 am – 11:30 am	National Emergency Grant Reporting Basics	TAA Reporting	Veterans' Priority of Service	Simple Ways to Improve Your Reporting	Services 101		
	11:30 am – 1:00pm	Lunch (<i>on your own</i>)						
1:00pm – 3:15pm	Performance Accountability for the Future Maryland Ballroom B & C 5 th Floor							